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# TOWN OF NORTH BRANFORD

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## Minutes

Parks and Recreation Commission  
Stanley T. Williams Community Center  
1332 Middletown Ave, Northford, CT 06472  
**Tuesday, June 24, 2025- 6:00 pm**

**Chairman Torino called the meeting to order at 6:05 p.m.**

### Salute to the Flag

#### 1. Roll Call

**Members Present:** Chairman Steve Torino, Vice Chairman John Onofrio, Jennifer Ash, Gene Stabile, and Nick DeMatteo.

**Also Present:** Recreation Director Kerry Haynes, Assistant Director Sarah Brown, Poco Coordinator Elisa Pannone and Resident Donna Abbatiello.

#### 2. Approval minutes of previous meetings

##### a. Tuesday, December 10, 2024, discussion and action

**MOTION:** Vice Chairman Onofrio made a motion to approve the December 10, 2024 meeting minutes. Commissioner Stabile seconded. **Discussion:** none. **With all in favor, the motion passed. 2 abstentions – Commissioner Ash and DeMatteo.**

##### b. March 31, 2025, discussion and action

**MOTION:** Commissioner Ash made a motion to approve the March 31, 2025 meeting minutes. Vice Chairman Onofrio seconded. **Discussion:** none. **With all in favor, the motion passed. 1 abstention – Commissioner DeMatteo.**

##### c. April 28, 2025, discussion and action

**MOTION:** Commissioner DeMatteo made a motion to approve the April 28, 2025 meeting minutes. Commissioner Stabile seconded. **Discussion:** none. **With all in favor, the motion passed.**

#### 3. Public Comment

4. **Director's Report**
5. **Unfinished business discussion and action**
  - a. **STW Improvements discussion and action**
  - b. **Fiscal Year End review, transfers, discussion and action**

**MOTION:** Commissioner Ash made a motion to authorize line item transfers stipulated by the Recreation Director. Commissioner Stabile seconded. **Discussion:** none. **With all in favor, the motion passed.**
  - c. **Parks and Fields discussion and action**

**MOTION:** Commissioner Ash proposed a motion to add the pavilion at STW to the reservation list and to accept the shed at North Farms Park. Vice Chairman Onofrio seconded. **Discussion:** none. **With all in favor, the motion passed.**
6. **New Business**
  - a. **Commission meeting discussion and action**

Commissioner Ash stated that she would like the meeting minutes to contain more than just the motions.
7. **Blueprint Committee updates discussion and action**

The last meeting was canceled.
8. **Permanent Project Building Committee updates discussion and action**
9. **Potato Festival discussion and action**
10. **Public Comment**

Donna Abbatiello, a North Branford resident, expressed interest in serving as the line dancing instructor at this year's POCO event. She will coordinate the details directly with Mary.
11. **Adjourn** – the meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Jessica Dellacamera