

MAYOR  
ROSE MARIE ANGELONI  
  
DEPUTY MAYOR  
JEFFREY A. MACMILLEN  
  
TOWN MANAGER  
MICHAEL P. DOWNES



COUNCIL MEMBERS  
BRUCE ABELSON  
MARIE E. DIAMOND  
WALTER GOAD  
CRAIG C. MILLER  
NICHOLAS PALLADINO  
RONALD PELLICCIA, JR.  
THOMAS P. ZAMPANO

# TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471  
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

## MEETING MINUTES NORTH BRANFORD LIBRARY BOARD Edward Smith Library Wednesday, April 9, 2025 6:00 p.m.

**Vice-Chair Anderson called the meeting to order at 6:00 p.m.**

### 1. Salute to the Flag

### 2. Roll Call

**Present:** Vice Chair Anderson, Member Budney, Member Fallon and Member Macmillen

**Also Present:** Library Director Davis and Assistant Library Director Lemire

**Absent:** Chair Frandsen

### 3. Approval of minutes:

#### a. Approval of March 12, 2025 minutes

**Motion:** Member Budney made a motion to approve the minutes from March 12, 2025:  
seconded by Member Macmillen

**Abstain:**

**Discussion:** None

**With all in favor, motion passed**

**4. Library Board Report:** Vice Chair Anderson would like to express their appreciation for the excellent work done on the budget once again this year.

**5. Library Director's Report:** On March 25th, Theresa, Carly and I attended the budget workshop, where the budget was straightforward. The library was positioned between the BOE and Public Works. The following day, the Town Manager requested that we reduce our budget by \$20,000. The Town Council supported repairing the sidewalk to Edward Smith Library, recognizing it as a potential safety hazard.

Atwater Library has received several donations in memory of Anna Nesi.

**Upcoming Children Programs: Some new programs**

- Music Together class (Session I) will be held on April 3<sup>rd</sup> at the Atwater Library from 10:30 a.m. to 11:00 a.m.
- Music Together class (Session II) will be held on April 3<sup>rd</sup> at the Atwater Library from 11:15 a.m. to 11:45 a.m.
- Michele Urban Music will be held on Friday, April 4<sup>th</sup> and Friday, April 11<sup>th</sup> at the Edward Smith Library from 10:30 a.m. to 11:15 a.m.
- Wacky Wildlife learn about butterflies will be held on Tuesday, April 4<sup>th</sup> at the Atwater Library from 5:30 pm to 6:00 pm
- Pop-In Program: Lego Building will be held on Monday, April 14<sup>th</sup> at the Edward Smith Library from 2:45 p.m. to 4:45 p.m.
- Pop-In Program: Baby Goats will be held on Tuesday, April 15<sup>th</sup> at the Edward Smith Library from 11:00 a.m. – 1:00 p.m.
- Pop-In Program: Friendship Bracelets will be on Wednesday, April 16<sup>th</sup> at the Edward Smith Library from 2:45 p.m. to 4:45 p.m.
- Dog Man Movie will be held on Thursday, April 17<sup>th</sup> at the Smith Library from 3:30 a.m. to 5:00 p.m.

**Upcoming Teens/Adult Programs: Some new programs**

- Ravioli Cooking Class with Matt Yanarella will be held on Thursday, April 3<sup>rd</sup> at the Edward Smith Library from 5:30 to 8:00 p.m.
- Fungi Frenzy: A Beginner's Guide to Outdoor Mushroom Growing will be held Thursday, April 3<sup>rd</sup> at the Atwater Library 6:30pm to 8:00pm
- Make a Felted Chick will be held on Wednesday, April 9<sup>th</sup> at the Atwater Library from 6:00 p.m. to 8:00 p.m.
- Pasta Cooking Class with Matt Yanarella will be held on Thursday, April 10<sup>th</sup> at the Edward Smith Library from 5:30 p.m. to 8:00 p.m.
- Make a Felted Gnome will be held on Wednesday, April 16<sup>th</sup> at the Edward Smith Library from 6:00 p.m. to 8:00 p.m.
- The Book Club "The Women" by Kristin Hannah will be held on April 17<sup>th</sup> at the Atwater Library from 12:00 p.m. to 2:00 p.m.
- Nancy Tipping will be holding two different classes: "Bring Back the Pollinators" on Tuesday, April 22<sup>nd</sup> from 7:00 p.m. to 8:00 p.m. and "Bring Back the Fireflies" on Tuesday, April 29<sup>th</sup> from 7:00 p.m. to 8:00 p.m. at the Edward Smith Library
- UFOs Past & Present will be held on Wednesday, April 23<sup>rd</sup> at the Atwater Library from 6:30 p.m. to 8:00 p.m.
- Read between the Vines Book Club will be held on Thursday, April 24<sup>th</sup> Off Site from 6:00 to 8:00 p.m. the book will be "By the Fire We Carry" by Rebecca Nagle
- Connecticut Wineries with 'The Nutmeg Nose' will be held on Thursday, April 24<sup>th</sup> at the Edward Smith Library from 6:30 p.m. to 8:00 p.m.
- Music Connection with Jared! meeting will be held on Saturday, April 26<sup>th</sup> at the Atwater Library 3:00pm. April's Theme "The Request Line"
- Meet your Monger: A Guided Tasting of New England Cheeses will be held on Wednesday, May 7<sup>th</sup> at the Atwater Library from 6:00 p.m. to 8:00 p.m.

- Navigating the Digital Age with The Anxious Generation will be held at the Smith Library from 6:00 p.m. to 7:00 p.m. every Wednesday in May. This event is co-sponsored by North Branford Public Schools.

**6. Unfinished Business: Discussion and action**

- a. Display and Exhibit Policy – No updates**
- b. Liability waivers and hold harmless agreements – No updates**
- c. Social Media Policy – No updates**

**7. New Business: Discussion and action**

**a. Library budget request FY2025-2026** - The Budget Workshop was held on April 8th, during which the Town Council requested more information on patron traffic on Sundays and what is covered under the preventative maintenance for the access lift at Atwater. I will provide an update to the Town Council at the budget workshop set for April 10th. I included the Sunday patron traffic usage for the past few years.

**b. IMLS and CT State Library grants:**

IMLS is Institute of Museum and Library Service. It's an independent federal agency that provides library grants, museum policy development & research. Library Director gave an overview of the recent changes to this federal agency and the impacts to libraries in CT.

Lauren inquired if the May meeting could be canceled, as library staff will be participating in the "The Anxious Generation" program every Wednesday in May.

**8. Adjournment:**

**Vice-Chair adjourned the meeting at 7:25 p.m.**

**Minutes taken by:**

**Gina A. Cox, Board Clerk**