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TOWN OF NORTH BRANFORD

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MEETING MINUTES
NORTH BRANFORD LIBRARY BOARD
Edward Smith Library
Wednesday, June 11, 2025
6:00 p.m.

Chair Frandsen called the meeting to order at 6:03 p.m.

1. Salute to the Flag

2. Roll Call

Present: Chair Frandsen, Vice Chair Anderson, Member Budney, Member Fallon
Also Present: Library Director Davis and Assistant Library Director Lemire
Absent: Member Macmillen

3. Approval of minutes:

a. Approval of April 9, 2025 minutes

Motion: Vice Chair Anderson made a motion to approve the minutes from April 9, 2025:
seconded by Member Budney

Abstain: Chair Frandsen

Discussion: None

With all in favor, motion passed

4. Library Board Report: Nothing

5. Library Director's Report:

Craig Paulsen, library custodian is retiring. His last day will be on July 4.

Hired a new custodian John Radecki, start date TBD.

Carson Doyle's last day was June 4. Accepted a full-time position elsewhere. Will continue to work weekends for us. Will advertise for replacement at end of summer.

Launched our new app on May 21, 2025. LION app with NBPL interface

Library T-shirt fundraiser.

Adult Summer Reading Bingo

Cost analysis of libraries

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eBook Bill passed after several years of trying. Connecticut State House and Senate passed [Bill 1234: AN ACT PROHIBITING LIBRARIES FROM AGREEING TO CERTAIN TERMS IN ELECTRONIC BOOK AND DIGITAL AUDIOBOOK LICENSE AGREEMENTS OR CONTRACTS](#). The bill has been amended to include 'trigger language'. This bill will not go into effect until a state or several states with a population of at least 7 million people (excluding CT) pass a substantially similar law.

Upcoming Children Programs: Some new programs

- Summer Reading Kick-Off was held on Saturday, June 7th at Atwater Library from 1:00 pm to 3:30 p.m. They had music, bounce houses, games, crafts and summer reading sign-ups.
- Paint Night will be held on Thursday, June 19th at the Smith Library from 5:30 p.m. to 6:30 p.m.
- Movie Showing- Moana 2 will be held on Thursday, June 24th at the Smith Library from 1:00 p.m. to 3:00 p.m.
- Chalk Art will be held on Wednesday, June 25th at the Atwater Library from 10:30 a.m. to 11:30 a.m.
- Tween Cooking Class will be held Thursday, June 26th at the Smith Library from 5:30 p.m. to 6:30 p.m. The class will learn how to make Italian Fruit Tart
- Color STEAM Lab with Cool-ology will be held on July 1st at the Atwater Library from 4:30 p.m. to 5:30 p.m.

Upcoming Teens/Adult Programs: Some new programs

- Monthly Writers Group will be held on Tuesday, June 10th at the Atwater Library from 10:30 a.m. to 12:30 p.m.
- Caregivers of Alzheimer's and Other Dementias will be held on Thursday, June 12th at the Smith Library from 10:30 a.m. to 12:30 p.m.
- Pat's Pick Movie "Four Weddings and a Funeral" will be held at Atwater Library on Thursday, June 12th from 1:00 p.m. to 3:30 p.m.
- T.A.B. meeting for Grades 7 and up will be held on Thursday, June 12th at Smith Library from 2:30 p.m. to 4:30 p.m
- Book Club "The Plot" will be held on Thursday, June 19th at Atwater Library from 12:00 p.m. to 2:00p.m.
- Make a Floral Resin Coaster will be held on Thursday, June 19th at Smith Library from 7:00 p.m. to 8:00 p.m. This will also be held on Wednesday, June 25th at Atwater Library from 6:30 to 8:00p.m.
- Movie Matinee "A Real Pain" will be held on Friday, June 20th at the Smith Library from 1:00 p.m. to 3:30 p.m.
- Music Connections this month's theme: An Ode to Our Families will be held on Saturday, June 28th at Smith Library from 3:00 p.m. to 5:00 p.m.

6. Unfinished Business: Discussion and action

- a. Display and Exhibit Policy – No updates
- b. Liability waivers and hold harmless agreements – No updates
- c. Social Media Policy – No updates

7. New Business: Discussion and action

a. Library budget request FY2025-2026 -

FY2025-2026 Total Budget Reductions:

\$32,699 from PT

\$9,000 from Books

\$6,000 from Utilities

\$4754 from Overtime and associated retirement accounts

\$700 from Facilities

b. STEAP Grants:

Small Town Economic Assistance Program.

The Small Town Economic Assistance Program funds economic development, community conservation and quality-of-life capital projects for localities. Town of North Branford was awarded \$1 million in state funding to make HVAC improvements at the Edward Smith Library, to be matched by \$850,000 from the town.

c. Summer Reading Program 2025

Great kickoff event on Saturday!

Had 121 summer reading sign-ups and estimate about 240 people came in total!

This year's summer reading theme is "Color Our World"!

Carly distributed the event schedule and activity booklet to the kids to kick off the fun. Exciting raffle prizes will be available for those participating in the summer reading program!

- Special Pre-K Bundle
- POCO amusement ride bracelets
- Books & Stuffed Animal Bundle
- CT Science Center Tickets
- Basketball Hall of Fame Tickets
- Laser Tag Party at CT Sportsplex

- The Adult Summer Reading Program is back!

Complete a BINGO card—each line you finish earns you a raffle ticket for a chance to win a \$100 Amazon gift card or a \$100 gift card to AQUA restaurant in Clinton.

8. Adjournment:

Chair adjourned the meeting at 7:25 p.m.

Minutes taken by:


Gina A. Cox

**There NO meeting in July
Next scheduled meeting will be held on August 13, 2025 – Atwater Library**